**Writing Tips:**

* **Read the question: Topic 3**
* **Don’t make announcements –**

**I think, I will show, In my opinion**

* **Stay out of 2nd person**
* **Be neat – observe right, left, bottom**

**margins – Bring whiteout**

* **Capitalize Personal pronoun “I”**
* **Titles – no quotes on your own**

**Capitalize important words**

* **Include attention getter in intro**
* **Use RENNS**

**Reasons**

**EXAMPLES**

**Numbers**

**Names**

**Specifics**